

DATE _____ CUST. ACCT. # _____

P.O. _____ ORDERED BY _____

PHONE _____ FAX _____

B _____
I _____
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L _____
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S _____
H _____
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P _____
T _____
O _____

SHIPPING
 FedEX Ground
 FIRST CLASS
available if under \$30.00
 C.O.D.
 PICKUP
 OTHER: _____

Invoice Pre-Pay Credit Card: Visa MC AMEX _____ Exp _____

USE SEPARATE ORDER BLANK FOR EACH ITEM

STAMPS		SIGNS & BADGES		EMBOSSERS	
ITEM NO.	QUANTITY	QUANTITY _____	SIZE: H _____ " X W _____ "	QUANTITY	POCKET EMBOSSER
PRE-INKED <input type="checkbox"/> MAXLIGHT <input type="checkbox"/> BLACK <input type="checkbox"/> RED <input type="checkbox"/> BLUE <input type="checkbox"/> GREEN <input type="checkbox"/> PURPLE <input type="checkbox"/> X-STAMPER <input type="checkbox"/> BLACK <input type="checkbox"/> RED <input type="checkbox"/> BLUE <input type="checkbox"/> GREEN <input type="checkbox"/> PURPLE		IMPRINT COLOR: _____ BACKGROUND COLOR: _____ LOGO COLOR: _____ <i>Indicate logo size and location with copy.</i> <input type="checkbox"/> MAGNET <input type="checkbox"/> TRADITIONAL PIN <input type="checkbox"/> MILITARY CLASP <input type="checkbox"/> BULLDOG SWIVEL		DESK EMBOSSER <input type="checkbox"/> 1-3/4" <input type="checkbox"/> 2" <input type="checkbox"/> 1" x 2" EMBOSSING EDGE: <input type="checkbox"/> Env. Flaps Letterheads <input type="checkbox"/> Left <input type="checkbox"/> Right <input type="checkbox"/> Top <input type="checkbox"/> Bottom	
SELF-INKING <input type="checkbox"/> IDEAL <input type="checkbox"/> TRODAT <input type="checkbox"/> 2000+ <input type="checkbox"/> BLACK <input type="checkbox"/> RED <input type="checkbox"/> BLUE <input type="checkbox"/> GREEN <input type="checkbox"/> PURPLE		HOLDER DESC: _____ <i>(Color, Material & Size)</i> <input type="checkbox"/> DESK <input type="checkbox"/> WALL		QUANTITY <input type="checkbox"/> STAMP PAD (for hand stamps) <input type="checkbox"/> Standard: #1 (2-3/4" x 4-1/4") SPECIAL SIZE _____ COLOR _____	
HAND STAMP <input type="checkbox"/> TRADITIONAL HANDLE <input type="checkbox"/> MOLDING <input type="checkbox"/> OTHER _____ <i>Black ink will be used unless specified.</i>		SCREW HOLES: <i>Indicate location with copy.</i> HOLES _____ SIZE _____ " <input type="checkbox"/> VELCRO <input type="checkbox"/> STICKY BACK <input type="checkbox"/> FOAM TAPE		QUANTITY <input type="checkbox"/> INK BRAND _____ COLOR _____	
QUANTITY	<input type="checkbox"/> REPLACEMENT PAD MODEL _____ COLOR _____	TYPESETTING INSTRUCTIONS: <input type="checkbox"/> Center (<i>Centered is standard</i>) <input type="checkbox"/> Justify <input type="checkbox"/> Flush Left <input type="checkbox"/> Flush Right <input type="checkbox"/> CAPS <input type="checkbox"/> Upper/Lower <input type="checkbox"/> Add Border Font: _____ Char. Size: _____ If copy does not fit, please: <input type="checkbox"/> Change Item Size <input type="checkbox"/> Change Type size			

IMPRINT COPY TO READ:

CAMERA READY ARTWORK - SIGNATURES will be used at 100% unless otherwise specified.

FORMAT
(if known)

Special Instructions:

Note: Signatures must be written in actual size in black ink. For logos and artwork, submit exact size of original black and white camera-ready art via mail or e-mail. Photocopies of artwork cannot be accepted. If color is not specified, black ink will be used. If typesetting instructions are not provided, we will use our discretion to make the best finished product.